



Members of Assets and Amenities Committee of Dymchurch Parish Council are summoned to a meeting to be held on Tuesday 22nd September 2020 at 7.00pm via Zoom to be held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Draft Minutes

Committee Members Present: Cllr D. Noonan, Cllr D. Coker, Cllr M, Wright, Cllr C. Young,

Others: Cllr C. McCreedy, A. Lawson

1. APOLOGIES

All members present

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF THE PREVIOUS MEETING

The previous meeting minutes of the Assets and Amenities Group on 21st July 2020 were unanimously agreed as a true record and will be signed at the next physical meeting.

4. KIOSK

The seawall kiosk is now closed after trading over the Summer season, members were updated on the trading profit from the retail operation (£6.1k). A proof of a plaque commemorating the refurbishment of the kiosk is to be obtained for approval. Members all agreed to **Recommend to the full Council that a Kiosk Winter lease is now put out to tender.**

5. SEAWALL LICENCE & PITCHES

Members discussed options for reinstating a Kiosk on the seawall near the Ocean Inn and unanimously agreed to investigate further the option to site a shipping container where a previous structure had been sited. **Members agreed a fully costed quoted should be presented to the full Council at a future meeting.**

6. MAINTENANCE & PROCESS FOR NEW BENCH REQUESTS

Cllr McCreedy outlined the policy for memorial benches adopted by another organisation and members discussed adopting a similar policy for installation and maintenance in Dymchurch. Cllr McCreedy agreed to work with A Lawson/J Lawrence to draft documents and information ready for full council approval with a target date of implementing a new policy ready for January 2021.

7. CHRISTMAS LIGHTS

Members were advised that Lamp post stress testing has been completed. The lights are being installed on 1st December, and members requested that we tie up with switch on for Column twists and the Village Christmas tree.

8. OFFICE REFURBISHMENT

Member discussed options for office refurbishment/extension of the Parish Office and agreed to circulate the existing plans passed in 2019 to all council member for comment and suggestion on how best the building can be improved/updated.

9. SIGNAGE FOR VISITORS

Members discussed the lack of signage for visitors in the village and requested quotes for a new village map highlighting the facilities on offer be sought for consideration at a future meeting.

10.ANY ITEMS FOR FUTURE AGENDAS

11.DATE OF NEXT MEETING:

The date of the next meeting will be Tuesday 17th November 2020 at 7.00pm

Adrian Lawson

23rd September 2020

Projects & Finance to Dymchurch Parish Council