



Members of Dymchurch Parish Council are summoned to a meeting of the Dymchurch Parish Council to be held on at 7pm on Monday 8th January 2024 at the Parish Council Offices Orgarswick Avenue Dymchurch

A G E N D A

1. **APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend. Members will confirm acceptance of the reasons for absence.
2. **DECLARATIONS OF INTEREST**
 - a. To declare any personal interests in items on the agenda and their nature.
 - b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.
3. **MINUTES OF THE PREVIOUS MEETING-** held on the 4th December 2023 to be agreed by members present.
4. **PUBLIC PARTICIPATION/PUBLIC QUESTIONS**

Members will propose to adjourn the meeting to allow Public Participation- Standing Orders provide the opportunity for members of the public to speak at Council Meetings- The allotted time for Public Participation is 15 minutes and each person may speak for no longer than 3 minutes. This is however, at the discretion of the chair.
At the end of the Public Participation section the Council meeting will resume.
5. **CHAIRMAN'S REPORT**

The Chair will provide an update on any additional Council activities and meetings attended.
6. **MEMBER REPORTS**

Members will update the Committee regarding any meetings or events attended on behalf of the Parish Council.
7. **CLERKS REPORT**
8. **REPORTS FROM OUTSIDE BODIES**
 - a. **KCC COUNCILLOR**
 - b. **DISTRICT COUNCILLORS**
 - c. **KENT POLICE- PC PUTLAND**
 - d. **KCC WARDEN**
9. **MATTERS ARISING FROM CORRESPONDENCE WHICH HAS BEEN CIRCULATED TO MEMBERS PRIOR TO THE MEETING**

10. PLANNING

| REFERENCE | ADDRESS | DETAILS |
|------------|--------------------------------|---|
| 23/1875/FH | 12 Crimond Avenue Dymchurch | Demolition of existing garage and construction of detached garage |

11. HIGHWAY IMPROVEMENT PLAN- DYMCHURCH PARISH-

Members will discuss the current Highway improvement plan and discuss further areas for inclusion.

12. TO APPROVE GRANT FUNDING POLICY FOR 2024-2025

13. TO CONSIDER INCREASE CHARGES FOR CARPARK PERMITS

14. FINANCE

- a. Breakdown of expenditure/income since last meeting
- b. Authorisation of Payments - Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.
- c. Additional items requiring authorisation.
 - i. Software for Cashless payments- £2041 (including VAT)
 - ii. To consider the purchase of a permanent Christmas Tree for the village

15. STANDING AGENDA ITEM- DYMCHURCH PAVILION AND RECREATION GROUND- LATEST UPDATE

16. DATE OF NEXT MEETING- To be held on Monday 5th February 2023 at 7pm at the Parish Council Offices Orgarswick Avenue Dymchurch.

17. CLOSED SESSION-

To receive minutes of the personnel committee and to approve recommendations to the full council.

Jeff Lawrence
PARISH CLERK

3rd January 2024