



Minutes of the Dymchurch Parish Council meeting held on Monday 31st July 2019 at 2pm in the Committee Room of the Parish Council Offices 13 Orgarswick Road Dymchurch.

**Members Present**

**Cllr. D. Coker -Chair**  
**Cllr. D. Noonan**  
**Cllr. J. Williams**

**Cllr. C. Young**  
**Cllr. D. Young**  
**Cllr. S. Leverick**

**Cllr. M. Wright**

**Also present- Parish Clerk Mr J Lawrence**  
**District Cllr Terry Mullard**

**9 members of the public:**

The following people not being members of the Council offered their apologies for not attending: District Councillor I. Meyers, KCC Warden J. Lodge and PCSO F. Zsinko

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

Cllrs. J Carr and M. Redding offered apologies for not attending the meeting.

- 2. DECLARATIONS OF INTEREST**

- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

Cllr D. Coker expressed an interest in item 11 due to her position on the Pavilion Committee.

- 3. MINUTES OF THE PREVIOUS MEETING** held on 15th July 2019 to be agreed and signed as a true record.

The minutes of the previous meeting were agreed and accepted as a true record and signed by the Chair.

- 4. MATTERS ARISING FROM THE MINUTES**

No matters were raised.

- 5. UPDATE ON ACTIONS FROM PREVIOUS MEETING**

Number	Details	Owner	Comments
1	Post Office- Write to Prime Minister, Minister for post offices, and local MP to support the Local Post office	Clerk	Completed

2	Meeting to be held with Beach Entertainers provider	Clrs	Completed
3	Review Bye Laws for the Beach area in relation to use of horses	Clerk	Awaiting reply from
4	Reply to resident to confirm permission to use recreation ground to exercise dogs	Clerk	Completed
5	Car Parking Charges Review- Item to be added to future agenda	Clerk	Noted for September/November
6	Supply Asbestos report on the Pavilion which was requested during the meeting	Clerk	Completed
7	Research the ownership and use of Millennium Fields	Clerk	Completed- Reply received from Mr McCreedy
8	Invite author of letter regarding the sweeping of the sea wall to the Council meeting	Clerk	Carried over
9	Bowery House Planning application- Write to Enterprise Inn, Planning department and Environmental Enforcement Officers	Clerk	Messages sent to all those concerns- reply received from Enterprise Inns
10	Contact the planning department to ascertain the status of the application for the Boat House at the sea wall	Clerk	Awaiting reply
11	Review of all licences for the seawall traders and update tenants where necessary	Clerk	Ongoing
12	Submit Annual Audit to the External Auditors	Clerk	Completed
13	Appoint surveyor to provide full report on the Pavilion	Clerk	Quote received and added item added to agenda

## 6. QUESTIONS FROM MEMBERS OF THE PUBLIC

- a. Issue raised regarding speeding vehicles along the A259 into the village from the direction of St Mary's Bay.

After discussion it was agreed that the Clerk would contact Community Speed Watch to enquire as to whether this could be started in the Dymchurch Area.

**ACTION- Clerk to action the above**

- b. Issue raised regarding the overgrown foot paths from the Fairway into the Village and concerns over the pavement breaking up in some areas.

**ACTION- Clerk to contact KCC to advise of the above issues**

- c. Issue raised regarding the lack of information in the notice board at The Fairway. The Clerk apologised for this and will ensure this is rectified.

**ACTION- Clerk to action the above**

- d. Concerns raised over the lack of a pedestrian crossing in the area of Tesco and on the Hythe side of the village.

The Clerk informed the meeting that County Cllr Martin Whybrow was aware of this and has been in communication. There are no plans to install a crossing, but it is needed.

- e. Issue raised from Dog walkers on the Seawall regarding problems with Cyclists.

While there are no restrictions for cyclists on the wall it was accepted that some cyclists can be inconsiderate if there are pedestrians using the area. It is anticipated that Beach Wardens will be reintroduced to the beach area and it is hoped that this may help as deterrent. Item 15 will include a detail regarding Beach Wardens.

- f. A member of the public raised that there was a consultation running regarding the closure of phone boxes. 7 were due to be closed. It was mentioned that disused phone boxes can be used by the Community for a £1.

**ACTION- Clerk to investigate and report back**

## **7. CORRESPONDENCE AND COMMUNICATIONS**

- a. Letter from Turning the Tide Festival Committee requesting a donation in support of this year's festival-

After discussion it was agreed that this would be adjourned to a later meeting for a decision to be made on whether a donation would be made this year

- b. Letter from Hitachi Rail Depot asking if they need permission to do a beach clean- For information only.
- c. Letter from the Twinning association supplying background information to support their bid for funding of £500.00. Additional information was provided by members of the visiting public and it was agreed that the funding should be given.

## **8. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES**

### **a. District Councillor's Report**

District Cllr T. Mullard gave a verbal update on Princes Parade in Hythe and the Otterpool Park Development. No other details directly affecting Dymchurch were given.

### **b. County Councillor's Report**

There was no report this month

### **c. Community Warden's Report**

There was no report this month

### **d. PCSO's Report**

PCSO Zsinko provided a written report:

He reports there has been a rise in the number of burglaries in the area and advises residents to secure their homes and vehicles and not to leave anything on display.

## **9. PLANNING**

Y19/0777/FH 58 Marshlands Dymchurch Romney Marsh Kent Erection of a single storey rear and side extension following the demolition of the existing side store and rear conservatory.  
Vote- Agreed carried unanimously

## **10. FINANCE**

- a. Breakdown of expenditure/income since last meeting  
No matters raised- See Appendix 1
- b. Authorisation of Payments- Two Councillors will be required to check invoices and sign the electronic transfer log  
Completed by Cllrs Leverick and Cllr Young
- c. Signing of Cheques  
Signed by Cllr Coker and Cllr Young

## **11. PAVILION**

Members will receive an update on the Pavilion.

Members will decide on appointing Kevin Thomsett as the surveyor having reviewed the provided quote.

Cllr Coker gave a verbal update on the Pavilion.

It was proposed by Cllr Williams and Seconded by Cllr Young that Kevin Thomsett should complete the survey of the Pavilion.

VOTE- Carried unanimously

## **12. FRIENDS OF DYMCHURCH RECREATION GROUND**

Members will receive an update on the proposal from this group regarding the future management of the Pavilion and recreation ground.

An update was given by the Sally Cook on behalf of the Friends of Dymchurch Recreation Ground- Copies of the report can be obtained from the Clerk.

In summary the Clerk will work towards ensuring the following arrangements are considered by the Council and put in place through resolution at Council

1. Use of Parish Offices for Meetings
2. Use of Parish Council Office address for correspondence
3. Inclusion of Friends of Dymchurch on to the Insurance Policy when using the Pavilion
4. Share details of events at the Pavilion

LONG TERM ACTIONS as follows

- a. Lease to be arranged between Dymchurch PC and Friends of Dymchurch Recreation Ground
- b. Agreement into future funding grants for the Recreation ground.

No decision or agreement was made at this time for or against items a and b.

It was agreed that items 1-4 would be put into action forthwith.

**13. CLICK2CYCLE**

Members will be provided with an update of the agreement with Click2Cycle and the timescales for implementation in the village

Cllr Noonan explained that it is hoped that the Cycle station will be in place soon. An agreement of 7% of all hire charges would be paid to the Council together with a statement showing revenues.

Signage to include the Parish Council logo had been supplied.

The project would be monitored by the Assets and Amenities Group.

**14. USED NEEDLES FOUND AT THE SIDE OF THE FIRE STATION**

Members will discuss the above and seek to identify if this is a Parish wide issue.

The Clerk informed members that he had informed the KCC Warden and this did not appear to be a village wide issue. The area would be monitored.

**15. BEACH WARDENS**

Members will discuss the reintroduction of Beach Wardens for Dymchurch Beach.

After discussion it was agreed that it is too late to arrange this for this season, but it is hoped that by next year this will be in place with the Beach Wardens Office being used.

**16. ANY OTHER BUSINESS**

No other matters were raised for discussion

**17. Proposal to exclude the public to discuss Agenda item 18**

It was proposed by Cllr Coker and seconded by Cllr. Young to exclude the public for item 18.

Vote- Carried unanimously

**18. REVIEW OF SPECIFIC FINANCIAL MATTERS RELATING TO FINANCIAL YEAR 2018-2019 WHICH WILL IDENTIFY PERSONAL DETAILS.**

Confidential minutes were recorded and are held by the Clerk. It was agreed that further action would be taken by the Clerk

**19. DATE OF NEXT MEETING.** 9<sup>th</sup> September 2019 unless otherwise advised. The meeting will be held in the Parish Council Office Committee Room at 7.00pm.

**APPENDIX 1**

<b><u>MONTHLY EXPENDITURE AUGUST 2019</u></b>			
	<b>Barclays Bank</b>	<b>£58,149.86</b>	<b>CARRIED OVER</b>
	<b>AVAILABLE BALANCE</b>	<b>£58,149.86</b>	
<b>INCOME BARCLAYS SINCE LAST REPORT</b>		<b>AMOUNT</b>	<b>COMMENTS</b>
Deposit Barclays Dagenham		<b>£3,126.30</b>	Included in Available balance
Post Office Dymchurch		<b>£170.00</b>	Included in Available balance
Barclays Bank Compensation		<b>£50.00</b>	
<b>TOTAL INCOME THIS MONTH</b>		<b>£3,346.30</b>	
<b>AVAILABLE BALANCE</b>		<b>£58,149.86</b>	
<b>OUTGOING</b>	<b>TRANSACTION TYPE</b>		<b>AUTHORISATION TWO SIGNATURES REQUIRED</b>
Staff Wages	cheque	<b>£1,586.55</b>	Pay day 28th Auth by Cllrs Coker/C Young
HMRC PAYE and NI	cheque	<b>£519.19</b>	
SH Bureau INV 1792	BACS	<b>£112.32</b>	
Ashe Alarms Inv 22602	BACS	<b>£210.00</b>	
ASL (Photo Copier) inv 967533	BACS	<b>£105.01</b>	
Youngs Merchants Inv 594643	BACS	<b>£4.62</b>	
K Rouse INV 31	BACS	<b>£60.00</b>	
K rouse Inv 36	BACS	<b>£35.00</b>	
All Saints PCC of Burmarsh (Plants)	Cheque	<b>£15.00</b>	
Marc Coleman	BACS	<b>£576.00</b>	
<b>TOTAL OUTGOING</b>		<b>£3,208.69</b>	
<b>AVAILABLE BALANCE AFTER EXPENDITURE</b>		<b>£54,941.17</b>	

<b>TOTAL BALANCE TO BE CARRIED OVER</b>	<b>£54,941.17</b>	
<b>ADDITIONAL INFORMATION</b>		
<b>NATIONAL SAVINGS ACCOUNT TOTAL</b>	<b>£93,973.94</b>	<b>07 June 2019</b>
	<b>AMOUNT</b>	<b>TRANSACTIONS</b>
		<b>No Transactions</b>
<b>ADDITIONAL INFORMATION</b>		
<b>Business Savings Account</b>	<b>£21,512.02</b>	<b>23 July 2019</b>
<b>FUNDS HELD WITHIN THIS ACCOUNT</b>	<b>AMOUNT</b>	<b>TRANSACTIONS</b>
		<b>No Transactions</b>