



Minutes of the Dymchurch Parish Council meeting held on 3rd June 2019 in the Committee Room, Dymchurch Parish Council Offices at 7.00pm.

Members in attendance

Cllr D. Coker

Cllr C. Young

Cllr J. Carr

Cllr M. Wright

Cllr D. Young

Cllr M. Redding

Cllr J. Williams

Cllr S. Leverick

Cllr D. Noonan

Mr J Lawrence – Interim Parish Clerk

Also in attendance- District Councillor Terry Mullard and 10 members of the public

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

No apologies were received

- 2. Statement from the Clerk**

The Clerk will explain to members the status of the meeting in that it is convened to bring Council Business commenced at the Annual Parish Council meeting of the 13th of May 2019 to a close and deal with new business.

The Clerk addressed those in attendance to explain that with the withdrawal of the previous Clerk at the meeting held on the 13th May the previous Council meeting was not concluded. Having obtained advice from the District Council Monitoring Officer and Kent Association of Local Councils he therefore explained that this meeting was in fact a conclusion of procedural matters from the meeting of the 13th and that Councillors had now signed Declarations of Acceptance of Office in the presence of a Proper Officer.

- 3. DECLARATIONS OF INTEREST**

- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

Cllrs Carr and Leverick declared an interest due to their involvement in the Day of Syn
Cllr Coker declared an interest in any matters relating to 228 Mill Road Dymchurch

- 4. SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE**

All elected members will be requested to sign an acceptance of office which will be witnessed by the Proper Officer of the Council

All Councillors had signed the Declaration of acceptance of office in the presence of a Proper Officer prior to the meeting

5. ELECTION OF THE CHAIR OF DYMCHURCH PARISH COUNCIL

Cllr Coker was proposed as Chair by Cllr Redding Seconded by Cllr Carr.
A vote was taken and the decision was carried unanimously

6. SIGNING OF THE DECLARATION ACCEPTANCE OF THE OFFICE OF CHAIR OF DYMCHURCH PARISH COUNCIL.

Cllr Coker duly signed the Acceptance of the Office of Chair of Dymchurch Parish Council.

7. PROPOSAL TO ELECT A VICE CHAIR OF THE COUNCIL

Members will decide if they will elect a vice chair of the Council and if so, propose a member to hold that office

Cllr Redding was Proposed as Vice Chair by Cllr Coker and seconded by Cllr Williams.
A vote was taken and this was carried unanimously.

8. SIGNING OF THE DECLARATION ACCEPTANCE OF VICE CHAIR OF DYMCHURCH PARISH COUNCIL

Cllr Redding duly signed the Acceptance of the Office of Vice Chair of Dymchurch Parish Council.

9. APPOINTMENT OF PROPER OFFICER TO DYMCHURCH PARISH COUNCIL

Members will discuss the formal appointment of Mr Jeffrey Lawrence to the position of Clerk.

After a short discussion it was proposed by Cllr Leverick and Seconded by Cllr Redding that Mr Jeffrey Lawrence should be appointed as Interim Parish Clerk to the Council.

A vote was taken and this was carried unanimously.

It was further decided that the position of Clerk would be advertised.

ACTION- Clerk to arrange an advertisement for the position of Clerk to be published.

10. ACCEPTANCE OF THE MINUTES OF THE COUNCIL MEETING HELD ON THE 13TH MAY 2019.

The minutes of the meeting held on the 13th May were accepted as a true record and duly signed by the Chair.

11. ACCEPTANCE OF STANDING ORDERS

After a short discussion it was proposed by Cllr Carr and seconded by Cllr C. Young that the previously circulated Standing Orders should be adopted.

A vote was taken and this was carried unanimously

ACTIONS- 1. Clerk to review document for any gender specific language

2. Clerk to arrange publication of standing orders on Council website

12. ELECTION OF COUNCILLORS TO OTHER COMMITTEES/RESPONSIBLE BODIES

a. Shepway Area Committee and Planning user group Representative

Cllr. Noonan and Cllr. Williams were appointed

b. Joint Standards Hearing Committee

Item adjourned to allow the Clerk to obtain information about this committee

ACTION- Clerk to arrange the above

c. Village Hall Committee

Cllrs. Coker and Leverick were appointed

d. Marsh Form Representative

Cllrs. Williams and C.Young were appointed

e. Twinning Association Representative

Cllr. Carr was appointed

f. Local Trader/Organisation Representative

Cllr C.Young was appointed

13. WORKING GROUPS: CHAIRPERSONS AND REPRESENTATIVES

After a short discussion the following working groups were identified along with the named representatives:

- a. Planning Group- Cllrs. Carr, D.Young, Williams and Coker were appointed
- b. Assets and Amenities Group- Cllrs. Noonan, Redding, C.Young and Wright
- c. Beach Advisory Group- Cllrs. Noonan, Leverick and Wright

14. REPORTS FROM OUTSIDE BODIES

a. County Councillor

County Councillor Whybrow was unable to attend

b. District Councillor

District Councillor Mullard addressed those present explaining the make up of the District Council after the elections and the various groups and sub-committees he is a member of.

He asks that if there are any local groups or organisations who would benefit from funding he has £3000 for the area he represents. Any interested parties should contact him direct.

c. KCC Warden

Jon Lodge was unable to attend

d. PCSO

PCSO Zsinko was unable to attend

15. PROPOSAL TO SUSPEND STANDING ORDERS IN ORDER TO DEAL WITH ITEM 16

Proposed-Cllr Williams
Seconded by- Cllr Leverick

A Vote was taken which was carried unanimously

16. THE SUSPENSION OF THE PROPOSAL TO DEMOLISH THE PAVILLION AT DYMCHURCH RECREATION GROUND TO ALLOW A FULL INVESTIGATION INTO THE PROCESSES AND DECISIONS MADE BY THE PREVIOUS COUNCIL.

The clerk has received written request from three Councillors requesting that this decision be reviewed.

After a short discussion it was proposed by Cllr Leverick and seconded by Cllr Noonan that the above proposal be accepted.

A vote was taken which was carried unanimously.

17. PROPOSAL TO RESUME STANDING ORDERS

Proposed- Cllr Williams
Seconded- Cllr D. Young
VOTE- Carried unanimously

18. APPOINTMENT OF INTERNAL AUDITOR FOR THE PERIOD 2018-2019

Members will discuss the appointment of an internal auditor to review the Councils financial activities over the last financial year.

The Clerk explained that the internal Audit would need to be repeated although the previous Clerk had completed one. This is to ensure that someone independent of the Council reviews its operations. It was further explained that due to the delay Dymchurch Parish Council would not be able to publish its accounts within the prescribed time scale and the external auditor would need to be notified

After a short discussion it was proposed by Cllr Leverick and seconded by Cllr Williams that David Bucket be appointed as internal auditor.

A vote was taken and this was carried unanimously

ACTION- Clerk to engage the services of David Bucket
Clerk to inform external auditor of the Councils position

19. QUESTIONS FROM THE PUBLIC

- a. A request was made to have sight of the new asbestos report which was carried out on the Pavilion. The Clerk will arrange for this to be made public.
- b. A member of the Beach Activities asked for as early agreement as possible as to whether this would go ahead this year.
- c. The Council were informed of the possibility of funding that could perhaps be used for the Pavilion which is available from Magnox.
- d. Would the Council be interested in meeting with the organisers of the Skate Park Facebook Page Dymchurch to look at how they introduce skate ramps in the area.

20. CORRESPONDENCE

- a. Email relating to the sweeping of the Seawall Promenade-

DECISION- Invite author of letter to speak with the Council

- b. E mail from the Chairman of Shipfield Residents Association alerting the Council to the concerns around the ever decaying premises known as Bowery Hall. It is believed this is a danger to the public and an eyesore.

DECISION- Write to Enterprise Inns who are the owners of the property
Write to Planning department and Environmental Enforcement to inform them of the residents' concerns and to ask for action on their behalf

21. PLANNING APPLICATIONS

Members raised that they had not been given enough notification to enable them to comment on the applications presented to them and requested that an extension be requested from the Planning Department at Folkestone and Hythe District Council

ACTION- Clerk to arrange

22. FINANCE

To include decision on the Chairman's allowance

After a short discussion it was proposed that the Chairs allowance would not be paid directly into a personal bank account and would be used for good causes within the village on application to the Council

Proposed by Cllr Redding
Seconded by Cllr D.Young
Vote- Carried unanimously

- 23. DATE OF NEXT MEETING.** 1st July unless otherwise advised. The meeting will be held in the Dymchurch Parish Council Committee Room at 7.00pm.

Mr J. Lawrence

PARISH CLERK

6th June 2019