

0041/JANUARY/2018

MINUTES OF DYMCURCH PARISH COUNCIL meeting held on
MONDAY, 8th JANUARY, 2018, at 13 Orgarswick Avenue, Dymchurch.

PRESENT: Chairman Cllr. Roger Wilkins, Cllr. Russell Tillson, Cllr. Richard Blackwell, Cllr. Arran Harvey, Cllr. Denise Meyers, Cllr. Ian Meyers, Cllr. Merlin Redding Parish Clerk and 8 members of the public.

Chairman wished everyone a happy new year.

PRAYERS:

APOLOGIES:

None

DECLARATIONS OF INTEREST:

None

Proposed by Cllr. Tillson, seconded by Cllr. Blackwell that the meeting be adjourned.

Meeting adjourned at 7.03pm

QUESTIONS FROM THE PUBLIC:

No formal questions received. Clerk informed a letter had been received from Mr. Daburn that had been responded to and a parishioner reported he had fallen on the un-adopted road by the doctors' surgery. A letter has been sent to the doctors' surgery asking consideration be given to installing some lighting outside the premises.

Meeting resumed at 7.05pm

APPROVE MINUTES OF THE LAST MEETING AND MATTERS ARISING:

Proposed by Cllr. Tillson, seconded by Cllr. Ian Meyers, that the minutes of the meeting held on 4th December, 2017 be approved.

Cllr. Redding objected to the first paragraph on page one and did not agree with the November 2017 Minutes. The matter raised was discussed. No amendment was proposed.

Chairman moved to a vote: For: 6 Against: 1 Abstentions: 0 Interest declared: 0

The minutes were agreed as a true record of the meeting.

CORRESPONDENCE:

Shepway District Council:

SDC monitoring officer has informed that three nominations have been received for two vacant places on DPC and an election will be held on 1st February. SDC estimates the cost to Dymchurch ratepayers will be £7759, less the printing cost of poll cards.

Cllr. Meyers raised the burden of costs and practices of by-elections and Cllr. Blackwell supported KALC being asked to address this matter with government ministers.

Proposed by Cllr. Tillson, seconded by Cllr. Wilkins that KALC be asked to pursue this matter. All agreed.

NALC:

Notification received that Council tax referendum principles have not been extended to parish and town councils in 2018/19.

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Training dates for new councillors have been received and the closest venue to Dymchurch is Whitfield, on 24th February. Clerk was instructed to wait until new DPC councillors were able to provide their availability before reserving placements.

The Office of Her Majesty's Lord Lieutenant of Kent:

Chairman has been invited to a civic service on 20th March, 2018. Chairman agreed to attend.

Colin Walker:

Following the sale of Martello Tower No.25, he suggested that the money should be spent on projects in Dymchurch.

Cleverley and Spencer:

A quote of £1884 has been obtained for cleaning the memorial. Council gave approval to go ahead with cleaning as the cost has already been budgeted for.

PLANNING APPLICATIONS:

- | | |
|--|---|
| Y17/0830/SH
47 Kingsway | Erection of a replacement dwelling
Approved by SDC |
| Y17/1493/SH
135 High St. | Felling of a row of Sycamore trees in a conservation area.
No Objection from SDC |
| Y17/1474/SH
22 Denham Close | Erection of a two storey rear extension
Proposed by Cllr. Denise Meyers, seconded by Cllr. Blackwell, that
No Objection be raised, subject to neighbour's views being taken into
consideration.
Voting: For: 7 Against: 0 Abstentions:0 Interest declared:0 |
| Y17/1557/SH
The Wells,
Burmars Rd. | Erection of a two storey side extension and provision of balcony
Proposed by Cllr. Denise Meyers, seconded by Cllr. Blackwell, that
No Objection be raised.
Voting: For: 7 Against:0 Abstentions:0 Interest declared:0 |
| Y17/1573/SH
The Neptune | To amend wording of condition 2 of planning Y15/0552/SH
Proposed by Cllr. Denise Meyers, seconded by Cllr. Blackwell that
The amendment be noted with no objection.
Voting: For:7 Against:0 Abstentions:0 Interest declared:0 |

ACCOUNTS:

Proposed by Cllr. Tillson, seconded by Cllr. Ian Meyers, that the accounts be accepted. All agreed

DISTRICT COUNCIL REPORTS:

SDC Cllr. Ian Meyers – attended Full Council and Overview and Scrutiny Committee. Data Protection issues were discussed and webcasting is now in operation.
SDC Cllr. Russell Tillson – attended same Overview and Scrutiny Committee, where a parking strategy was sent back to officers, while at the next meeting he will be discussing the council tax base.
SDC Cllr. Roger Wilkins – due to attend Planning and Development Committee, where Prince's Parade, Hythe will be discussed.

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CHAIRMAN'S REPORT:

Two posts by the doctor's surgery have been removed. City of London public house has closed. The Christmas Window competition was won by the Pet Shop.

REPORTS ON MEETINGS ATTENDED:

Clerk informed she had attended KALC's seminar on General Data Protection Regulation that comes into force in May 2018, though changes to administration need to start being implemented now to be ready for total compliance by May. Clerk briefed council on the Regulation. The parish council must appoint a data controller and clerk requested authority to register with Satswana Ltd., to undertake this role.

Proposed by Cllr. Ian Meyers, seconded by Cllr. Wilkins that the parish council register with Satswana Ltd., to act as data controller. Voting: Unanimous.

GDPR POLICY:

A proposed policy was distributed to councillors prior to the meeting.

Proposed by Cllr. Wilkins, seconded by Cllr. Tillson, that the policy be adopted.

Voting: Unanimous.

LEADERSHIP POLICY:

A proposed policy was distributed to councillors prior to the meeting.

Proposed by Cllr. Tillson, seconded by Cllr. Wilkins that the policy be adopted.

Cllr. Redding objected to the policy. The matter was discussed. There was no motion for an amendment and the Chairman took a vote on the proposal. Voting: For: 5 Against: 1

Abstentions: 1 Cllr. Tillson commended the clerk for producing the policies and for steering the council's administration towards GDPR.

REPORTS FROM WORKING PARTIES:

Cllr. Tillson informed the Assets and Amenities working party had met and two recommendations were to be made to council: that the War Memorial be cleaned, (approved earlier in the meeting) and that council considers an options report, prepared by the Assets and Amenities members and covered under a separate item.

OPTIONS PAPER:

Cllr. Tillson introduced the options paper that had previously been requested by council and recommended an abbreviated version should take the form of the annual newsletter for 2018. The options paper had been circulated to councillors prior to the meeting.

Discussion took place and it was agreed every registered elector should have the opportunity to complete a survey. Cllr. Blackwell informed he had recently completed a survey in the village but the paper had not been collected and neither had that of his neighbour.

Council supported the proposal that an independent contractor should be engaged to manage the distribution and collation of information. Council to aim to have results ready for the annual parish meeting.

Cllr. Redding suggested delaying the options paper, but this was not supported.

Proposed by Cllr. Wilkins, seconded by Cllr. Blackwell, that the report be accepted and abbreviated to form the annual newsletter and be managed by an independent contractor.

Voting: For: 6 Against: 1 Abstentions: 0

Cllr. Blackwell commended Cllr. Tillson for his tireless effort in producing the comprehensive document.

Meeting closed at 8.05pm

NOTICE IS HEREBY GIVEN that the next meeting of **DYMCHURCH PARISH COUNCIL** will be held on **MONDAY, 5th FEBRUARY, 2018** at the Parish Council offices, 13 Orgarswick Avenue.

Members of the Council: You are summoned to attend a meeting of the Council on the date and time and place shown above.

AGENDA

- 1) Receive apologies for absence
- 2) Declaration of Interest (*Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda. Councillors with a pecuniary interest must describe and give details of the interest. Unless the pecuniary interest amounts to a prejudicial interest, he/she may participate fully in the meeting.*)
- 3) Questions from the Public:
- 4) Approve the Minutes of the last meeting and discuss matters arising
- 5) Read Correspondence
- 6) Consider Planning Applications
- 7) Consider Payment of Accounts
- 8) District Council Report
- 9) Chairman's Report
- 10) To receive reports on meetings attended
- 11) To receive reports from Working Parties

Clerk to Dymchurch Parish Council.