



Members of Dymchurch Parish Council are summoned to a meeting of the Dymchurch Parish Council to be held on Monday 7th October 2019 at 7pm in the Committee Room of the Parish Council Offices 13 Orgarswick Avenue Dymchurch.

A G E N D A

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.
- 2. DECLARATIONS OF INTEREST**
 - a. To declare any personal interests in items on the agenda and their nature.
 - b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.
- 3. MINUTES OF THE PREVIOUS MEETING** held on 9th September 2019 to be agreed and signed as a true record.
- 4. MATTERS ARISING FROM THE MINUTES**
- 5. UPDATE ON ACTIONS FROM PREVIOUS MEETING**
- 6. QUESTIONS FROM MEMBERS OF THE PUBLIC**
- 7. CORRESPONDENCE AND COMMUNICATIONS**
- 8. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES**
 - a. District Councillor’s Report
 - b. County Councillor’s Report
 - c. Community Warden’s Report
 - d. PCSO’s Report
 - e. Friends of Dymchurch Recreation Ground
- 9. PLANNING (if you are reading an electronic copy links are available by clicking the reference number)**

Reference	Location	Details
Y19/1024/FH	4 Lower Sands Dymchurch Romney Marsh Kent TN29 0NE	Certificate of Lawful development (proposed) for the erection of rear extension & alterations to existing dormer.
Y19/1013/FH	31 Marine Avenue Dymchurch Romney Marsh Kent TN29 0TR	Installation of rooflights, alterations to window/door arrangements and convert garage to living accommodation.
Y19/0956/FH	Martello Medical Practice 20 Chapel Road Dymchurch Romney Marsh Kent TN29 0TD	Application for variation of condition 14 (opening hours) for application Y11/0126/SH (Change of use from office/light industrial (Class B1) to doctors' surgery (Class D1), erection of first floor extensions, ground floor lobby area, alterations to roof and other external alterations and provision of associated parking) to allow extended opening hours of

10. FINANCE

- a. Breakdown of expenditure/income since last meeting
- b. Authorisation of Payments- Two Councillors will be required to check invoices and sign the electronic transfer log
- c. Signing of Cheques

11. NEW BANKING ARRANGEMENTS

Members will be requested to sign the new banking mandate to activate the new bank account with Unity Trust Bank

12. EXTERNAL AUDIT FINAL REPORT

Members will acknowledge the external auditor's certificate and propose plans to ensure audit requirements are met for this year.

13. PARISH CLERK POSITION

Members will be informed of the result of the interviews for Clerk to Dymchurch Parish.

14. Website Accessibility Regulations 2019

The Clerk will update members on the above and explain the need for a new website to ensure that the Council is complying with the regulations.

15. PAVILION

Members will receive and update if available from the Friends of Dymchurch Recreation Ground.

16. ASSETS AND ANMENITIES ADVISORY GROUP REPORT

Members will receive an update from the Chair of this group and discuss the following proposals

1. To allow a local company to provide Sports services to the Community using the Recreation Ground.
2. To install flood lights to enable this service to be implemented
3. To discuss the Council Offices and commence a debate on improving the facilities both for employees and visitors.
4. To propose to notify all seawall licence holders that their leases will be terminated to allow refurbishment and to maximise the income from these assets by tender. This to be done having obtained the appropriate legal advice.
5. To discuss the Councils involvement in the future of the Pavilion prior to the proposed handover to the Charitable Incorporated Organisation.

17. ROMNEY MARSH INFORMATION LEAFLET

Members will consider funding for the above leaflet which needs updating and recirculating. A letter from the organiser has been circulated to members.

18. TURNING THE TIDE FUNDING

Members will decide on whether the Council will support this event through funding.

19. COUNCIL DROP IN- NEXT EVENT

Members will be updated on the next Council drop in event to be held at the Council Offices on the 12th October

20. ANY OTHER BUSINESS

21. DATE OF NEXT MEETING. 4th November 2019 unless otherwise advised. The meeting will be held in the Parish Council Office Committee Room at 7.00pm.

Jeff Lawrence
PARISH CLERK

03/10/2019